

Company Name ("Company"): _____

Suite Number: _____

Employee Name (PRINT): _____

Building Keycard Number:_____

Phone: _____

Email: _____

Prior to beginning use of the Michigan Plaza Bike Room, you must be aware of the below. We request that you read the entire form, complete all fields and sign at the bottom as agreement that you understand all the building terms and conditions.

DISCLAIMER OF LIABILITY
PLEASE READ

This bicycle room is made available to you merely as a convenience. Be advised that the Company, Management Company, and Landlord are not in any way responsible or liable for any personal injury, theft, vandalism, casualty or other damage to your personal property stored in this bicycle room. By using this bicycle room, you agree to release, indemnify and hold the Company and any of its affiliated companies, and Landlord harmless from any and all claims and suits for personal injuries, liabilities, damages, losses, costs and expenses that you may incur or which are claimed by any third parties relating to your use of this bicycle room, regardless of the cause of such claims, liabilities, damages, losses costs and expenses. Bike locks must be removed from the bike rack/cradle after each use. You may use the racks on the south wall on either side of the cradles racks. You shall not permit any unauthorized access to the bicycle room at any time or for any reason.

IF YOU DO NOT AGREE TO THE ABOVE TERMS, YOU ARE PROHIBITED FROM USING THIS BICYCLE ROOM

Michigan Plaza LLC reserves the right to terminate access to the building bike room for any reason.

Agreed and Accepted: _____ (signature required)

Start Date:_____

End Date:_____

MICHIGAN PLAZA

Requirements and Procedures for accessing the bike room

ACCESS FEE: $50.00 Annual fee. Paid annually by check made payable to "Michigan Plaza LLC"
This fee will give card key access to the room and access to use the racks.

LOCKER FEE: $50.00 Annual Fee. Paid annually by check made payable to "Michigan Plaza LLC"
This fee gives an employee exclusive use of one (1) locker. Locker includes keypad locking system.

Location: Lower Concourse level across from Fed Ex.

The bike room is accessed by use of each tenant's own access card. In order to gain card access to the bike room, all users must have a signed waiver on file with the office of the building and pay required fee or fees. Security holds a "Master Authorization" list of bike room users and will only allow access if the tenant is on that list.

To access the bike room, please enter through Water Street entrance or Michigan Ave main entrance via handicap door. Please once you arrive on the plaza, we ask that you walk your bike to the door and through the lower level. The bike room is located across from the east windows of the Fed Ex store on the lower level with identification on the door. You will need to use your access card to gain entry into the bike room.

Please complete the following:

Bike Make: _____

Bike Model: _____

Bike Color: _____

Please return the completed form to the Management Office in suite 810 in 205 Tower or via email to cwhite@mbres.com. Fees must be paid prior to access.